



COURSE INFORMATION FORM

Email to: projectexcel@vinu.edu

Fall Semester / 1st and 2nd Trimester / Year-Long Courses Due May 31st

Spring Semester / 3rd Trimester Courses Due November 1st

Academic Year: 2020-2021

COURSE INFORMATION

Semester (Check One): Fall Spring Year-Long 1st Tri 2nd Tri 3rd Tri

VU Course Number: _____ VU Course Title: _____

SECTION 1 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

SECTION 2 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

SECTION 3 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

SECTION 4 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

SECTION 5 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

SECTION 6 INFORMATION

Date Class Begins: _____ Date Class Ends: _____ Time Class Begins: _____ Time Class Ends: _____

Class Meets On: M T W R F # of Students Estimated: _____

Project EXCEL office use only: CRN: _____ Section #: _____

HIGH SCHOOL INFORMATION

Instructor Name: _____ High School or Career Center: _____

Instructor Telephone: _____ Instructor Email: _____

Guidance Counselor Name: _____ Guidance Counselor Email: _____

PROJECT EXCEL OFFICE INFORMATION ONLY

Instructor ID _____ Room Code _____ Faculty Liaison _____

Class input into Banner _____ Registration packet mailed _____