

**APPLICATION FORM FOR SPRING 2018 / ART AND DESIGN SCHOLARSHIPS  
NEW INCOMING VINCENNES UNIVERSITY STUDENTS / DUE DATE FRIDAY, April 26, 2019**

For eligibility requirements see reverse side of application. Fill in the following information; **type or print clearly.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY, STATE & ZIP: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_ COUNTY: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HIGH SCHOOL (name): \_\_\_\_\_ INTENDED MAJOR: \_\_\_\_\_

**CHECKLIST:** Any missing material will be regarded as an incomplete application.

1. This form completed and signed by the applicant.
2. Letter of application written by applicant explaining their goals in art and design.
3. Current high-school transcripts.
4. Three letters of recommendation.
5. List of your five (5) works.
6. Copy all your application materials for your records.
7. Portfolio of five works, including a self-portrait. Scholarship judges prefer actual work, but jpeg files on a flash drive or CD ROM are acceptable only if actual work is not available.
8. Reusable container for return of work. The Art Department will pay for the return shipping charges.
9. APPLICATION DUE DATE: Friday, April 26, 2019, by 4:30 P.M.

**MAILING and DELIVERY INSTRUCTIONS:** Mail or **hand-deliver** all your materials to the following address:  
Work must be received no later than, **Friday, April 26, 2019 by 4:30 P.M.**

Arthur Fields, Assistant Professor  
Art and Design Department  
Shircliff Humanities Building SHC 15, Office E212  
Vincennes University  
1002 N First Street  
Vincennes, IN 47591

**RETURN OF ART WORK:**

Hand-delivered work may be picked up from the Shircliff Gallery after 9:00 A.M., Thursday, May 2nd. All work must be picked up by no later than 3:30 P.M., Friday, May 3rd 2019. Shipped work will be returned the week following portfolio review. Unless prior arrangements have been made work left in the Shircliff Gallery after 3:30 P.M. Friday, May 3rd 2019, will become the property of the University and will be disposed of accordingly.

If you have questions, please contact:

Art and Design Professor, Arthur Fields at [afields@vinu.edu](mailto:afields@vinu.edu) or 812-888-4316

I have read the information sheet of this application and understand and accept its conditions.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*Make a copy of your full application for your records.*

## FOR NEW INCOMING VINCENNES UNIVERSITY STUDENTS

### AVAILABLE GRANTS:

The following awards are available directly from the Art Department through a competitive portfolio jury once a year. These art grants are awarded to qualifying students on the basis of merit, as demonstrated by a portfolio of the applicant's art work, a written statement of goals by the student, letters of recommendation and high school transcripts. A student might receive a grant from more than one source. Note: Filling out a FAFSA Form at the Financial Aids Office may make you eligible for other financial assistance.

**Meredith P. Reed Scholarships** are variable grants ranging from \$100 to \$1000. They are designated for students majoring in visual art programs designed for transfer to four-year institutions. Award consideration is given in the following order of priority related to applicant residence: 1. Knox County, Indiana; 2. Lawrence County, Illinois; 3. All Counties, Indiana; 4. All Counties, Illinois.

**Foundation Scholarship Grants** are variable grants ranging from \$100 to \$1000 designated for students majoring in visual art programs designed for transfer to four-year institutions.

### ELIGIBILITY:

1. Students must be **accepted and admitted**, full-time Humanities Art and Design majors at V.U.
2. Students applying during the spring semester to enter as freshmen in the fall have no G.P.A. requirements for that first scholarship application. However, requirement 1 must be met to receive an award.
3. Students must achieve a minimum of a 3.0 G.P.A. for the first semester in order to receive the second half of the award for the second semester
4. Students already attending Vincennes University must use the **SCHOLARSHIP FORM FOR RETURNING STUDENTS**.

**HOW TO APPLY:** Simply follow the **checklist** on the Application Form

**A NOTE ABOUT PORTFOLIOS:** Select five Art & Design works, including a self-portrait for your portfolio. This work should demonstrate perceptual skills (works from observation), flexibility (a variety of approaches to art-making) and an ability to manipulate and control a variety of media and ideas and exceptional involvement in art making. Individual projects that consist of more than one part must be presented as a single individual project. All works must be presented in a clear, well-organized manner, but need not be matted. Submit these works in a portfolio, that is a simple cardboard folder with one side taped so it can be opened like a book. Scholarship judges prefer actual work, but photographic prints or jpeg files on a CD ROM are acceptable only if actual work is not available. Send or deliver the work to the address on the

**APPLICATION FORM.** All care will be taken to protect student work submitted, but the University and its staff cannot be held responsible for loss or damage to the student work.

**RETURN OF ART WORK:** We are aware that many high schools have competitions and exhibitions, so we will act as quickly as possible to make the work available for these purposes. Work can either be shipped back to the student or picked up.

**Shipped work:** The University can only ship work if the container used is reusable. The cost of return shipping will be covered by the University. Shipped work will be returned after the portfolio review.

**Hand-delivered Work:** See front of this form for details.

THANK YOU VERY MUCH FOR YOUR CAREFUL ORGANIZATION OF YOUR APPLICATION. THE ART AND DESIGN FACULTY LOOK FORWARD TO REVIEWING YOUR WORK. THANK YOU ALSO FOR YOUR ATTENTION TO DETAIL AS YOU FILL OUT YOUR APPLICATION.